



**City of Annapolis**  
 Department of Planning and Zoning  
 145 Gorman Street 3<sup>rd</sup> Floor  
 Annapolis, MD 21401-2529

Permitting@annapolis.gov • 410-260-2200 • Fax 410-263-9158 • TDD use MD Relay or 711 • www.annapolis.gov

PLEASE PRINT

From: Ellen Carroll 8-22-18  
 Owner Date

PLEASE PRINT

Re: 40 Cornhill Street  
 Building Site Address

Please be advised that I/we have listed my/our name(s) as the CONTRACTOR on the permit application to perform the subject work at the above building site address.

I/ we have received (attached) the following information:

- a. State of Maryland requirements concerning licensing of home improvement contractors.
- b. List indicating the type of home improvement work requiring a license.
- c. I/we will be physically doing the subject construction work on site such as concrete, carpentry, drywall, etc.
- d. I/we understand that I am not allowed to perform electrical, mechanical or plumbing work and that, as the contractor of record, it is my responsibility to confirm that all sub-contractors are properly licensed by the State of MD.
- e. I/we understand that acting as the contractor; I/we will be on site for various inspections and resolving any construction or inspection issues and be responsible for the subject project.

I/we will comply with Maryland State Law, applicable Building Codes, the Code of the City of Annapolis and the above referenced items.

[Signature] 8-24-18  
 Owner Signature Date

Dgm 8-24-16 BLD18-0287  
 Issued By Date Permit Number