



City of Annapolis

DEPARTMENT OF PLANNING AND ZONING

145 Gorman Street, 3<sup>rd</sup> Floor, Annapolis, Maryland 21401

Chartered 1708 Annapolis 410-263-7961 • FAX 410-263-1129 • MD Relay (711)

C. PETE GUTWALD, AICP  
DIRECTOR

January 4, 2019

Mr. Joseph Gandarillas  
8226 Meadow Wick Court  
Pasadena, MD 21122

Re: *Building Permit Application for 1218 Marda Lane – BLD18-0641 (Addition)*

Dear Mr. Gandarillas:

Please be advised that the above referenced approved building permit application has been ready for pick-up since November 19, 2018. The fee due is \$4,080.00. This permit application must be picked up by January 18, 2019 or it may be cancelled. If this work has been done without an approved permit, Municipal Citations may be assessed.

Sincerely,

Debbie Morgan  
Permits Administrator

cc: Alberto Soto-Cruz, 1218 Marda Lane, Annapolis, MD 21403