



**City of Annapolis**  
 Department of Planning and Zoning  
 145 Gorman Street, 3<sup>rd</sup> Fl  
 Annapolis, MD 21401-2529

FOR CITY USE ONLY	
PERMIT #	Bld19-0339
ISSUED	1-24-2020
BY	LMW
EXPIRES	1-23-2022

[Permitting@annapolis.gov](mailto:Permitting@annapolis.gov) • 410-260-2200 • Fax 410-263-9158 • TDD use MD Relay or 711 • [www.annapolis.gov](http://www.annapolis.gov)

### Building Permit Application

Per City Code [Section 17.12.056](#), fees are not refundable.

#### [Fee Schedule](#)

Please note that, per City Code [Section 17.28.090](#), any expansion or change in use may be subject to capital facility assessment charges.

Building site address 737 Glenwood St., Annapolis MD 21401 Suite/Unit # \_\_\_\_\_  
 Property Tax ID # 0600090250536 Lot # 3R Zone R2  
 Is above address within the Historic District area?  Yes  No Waterfront?  Yes  No  
 Within the floodplain?  Yes  No Sprinkler system in building?  Yes  No

**Property Owner Information**  
 Name Thomas A. Suit  
 Address 601 Snow Goose Ln  
 City Annapolis State MD Zip 21409  
 Day phone \_\_\_\_\_ Cell 410-365-5551  
 E-mail \_\_\_\_\_

**Contractor's Information**  
 Name Choice Builders LLC  
 Address 7410 Baltimore Annapolis Blvd  
 City Glen Burnie State MD Zip 21061  
 Day phone 410-761-9500 Cell 410-428-3880  
 E-mail RMAY@ChoiceBuildersLLC.Com

**Applicant Information**  
 Name Richard May, Jr.  
 Address 7410 Baltimore Annapolis Blvd  
 City Glen Burnie State MD Zip 21061  
 Day phone 410-761-9500 Cell 410-428-3880  
 E-mail RMAY@ChoiceBuildersLLC.Com

**Architect/Engineer Information**  
 Name Messick & Associates  
 Address 7 Old Solomon's Island Rd, Suite 202  
 City Annapolis State MD Zip 21401  
 Day phone 410-266-3502 Cell \_\_\_\_\_  
 E-mail info@messickandassociates.com

**Occupant Information**  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Day phone \_\_\_\_\_ Cell \_\_\_\_\_  
 E-mail \_\_\_\_\_

**Permit Information**  
 Please check if any of the following work to be done is:  
 Plumbing  Electrical  HVAC  Gas  
 Residential  Commercial  
 Value of work \$ 205,000

Please provide 24-hour emergency contact information:  
 Name RICHARD MAY JR Phone 410-428-3880

Describe proposed work:  
 Construct new single family house

Permit # \_\_\_\_\_

Building site address \_\_\_\_\_ Date \_\_\_\_\_

Contractor License	License #	Expiration Date
MHIC		
State of MD Construction		
MD Homebuilder Registration (New residential dwellings only)	7517	06/01/2021

**Dimensions**

Lot size 6237 Sq Ft Building size (sq. ft.) 2433 Building height 27 ft. to ridge # of stories 2

Proposed work area (sq. ft.) 2433 Basement area only (sq. ft.) 1114

Total floor area (sq. ft. including basement) 3547 Is it a corner lot?  Yes  No

Proposed setbacks from property line (ft) Front 22 Left 16 Rear 30 Right 7

If a water or sewer connection is required, I prefer:

City installation  To seek approval of the Public Works Department to have it installed by a licensed contractor (which may require a Street/Sidewalk Opening Permit and/or a bond)

Are trees being removed?  Yes  No If yes, complete a Tree Permit application.

Are there trees within 15' of the limit of disturbance?  Yes  No If yes, complete a Trees in Construction Areas form.

*A use permit is required for new tenants, change of occupancy or owner, or expansion of a commercial use. (A Use Permit Application must accompany the Building Permit Application.)*

Existing use Residential Single Family

Proposed use Residential Single Family

*A certificate of occupancy may be required as determined by the Code Official.*

**Signature of owner or authorized agent**

The applicant certifies and agrees as follows: (1) that they are authorized to make this application; (2) that the information is correct; (3) that they will comply with all regulations of the City of Annapolis which are applicable hereto; (4) that they will only perform work on the above property specifically described in this application; (5) that they grant City officials the right to enter onto the property for the purpose of inspecting the work permitted and posting notices; (6) if you choose to appeal the issuance, decision, determination or order of this permit, the petition for appeal shall be in writing stating the grounds for appeal and shall be filed with the Building Board of Appeals within 15 calendar days of issuance, decision, determination or order. Any right to appeal shall be waived if not timely filed.

Owner or Authorized Agent (print) Richard May, Jr.

Signature  Date 6-19-19

**FOR CITY USE ONLY**

PZ final approval  Date 1-24-2020

App fee paid \$ 525.00 Permit fee \$ 11,056.00 Fee due \$ 11,581.00