



**City of Annapolis**  
**Department of Planning and Zoning**  
 145 Gorman Street, 3<sup>rd</sup> Fl  
 Annapolis, MD 21401-2529

FOR CITY USE ONLY	
PERMIT #	B1d19-0389
ISSUED	7-26-19
BY	JF
EXPIRES	7-25-2021

Permitting@annapolis.gov • 410-260-2200 • Fax 410-263-9158 • TDD use MD Relay or 711 • www.annapolis.gov

### Building Permit Application

Per City Code Section 17.12.056, fees are not refundable.

#### Fee Schedule

Please note that, per City Code Section 17.28.090, any expansion or change in use may be subject to capital facility assessment charges.

Building site address 402 Hammond Place Suite/Unit # 2  
 Property Tax ID # 6190-9003-5328 Lot # \_\_\_\_\_ Zone R4  
 Is above address within the Historic District area? \_\_\_ Yes  No Waterfront? \_\_\_ Yes  No  
 Within the floodplain? \_\_\_ Yes  No Sprinkler system in building? \_\_\_ Yes  No

#### Property Owner Information

Name Margaret & Paul Keast  
 Address 6294 Red Fox Estates Court  
 City Springfield State VA Zip 22152  
 Day phone 703-967-2346 Cell 703-967-2346  
 E-mail mkeast4@verizon.net

#### Contractor's Information

Name N/A  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Day phone \_\_\_\_\_ Cell \_\_\_\_\_  
 E-mail \_\_\_\_\_

#### Applicant Information

Name Margaret Keast  
 Address 6294 Red Fox Estates Court  
 City Springfield State VA Zip 22152  
 Day phone 703-967-2346 Cell 703-967-2346  
 E-mail mkeast4@verizon.net

#### Architect/Engineer Information

Name N/A  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Day phone \_\_\_\_\_ Cell \_\_\_\_\_  
 E-mail \_\_\_\_\_

#### Occupant Information

Name Margaret & Paul Keast  
 Address 6294 Red Fox Estates Court  
 City Springfield State VA Zip 22152  
 Day phone 703-967-2346 Cell 703-967-2346  
 E-mail mkeast4@verizon.net

#### Permit Information

Please check if any of the following work to be done is:  
 Plumbing  Electrical  HVAC  Gas  
 Residential  Commercial  
 Value of work \$ 2,000.00

Please provide 24-hour emergency contact information:

Name Paul Keast Phone 703-201-4876

Describe proposed work:

Flooring with sub floor replacement.

Permit # \_\_\_\_\_

Building site address \_\_\_\_\_ Date \_\_\_\_\_

Contractor License	License #	Expiration Date
MHIC		
State of MD Construction		
MD Homebuilder Registration (New residential dwellings only)		

**Dimensions**

Lot size \_\_\_\_\_ Building size (sq. ft.) 1024 Building height \_\_\_\_\_ # of stories 2

Proposed work area (sq. ft.) 450 Basement area only (sq. ft.) \_\_\_\_\_

Total floor area (sq. ft. including basement) 1024 Is it a corner lot? \_\_\_ Yes  No

Proposed setbacks from property line (ft) Front \_\_\_\_\_ Left \_\_\_\_\_ Rear \_\_\_\_\_ Right \_\_\_\_\_

If a water or sewer connection is required, I prefer:

\_\_\_ City installation \_\_\_ To seek approval of the Public Works Department to have it installed by a licensed contractor (which may require a Street/Sidewalk Opening Permit and/or a bond)

Are trees being removed? \_\_\_ Yes  No If yes, complete a Tree Permit application.

Are there trees within 15' of the limit of disturbance? \_\_\_ Yes \_\_\_ No If yes, complete a Trees in Construction Areas form.

*A use permit is required for new tenants, change of occupancy or owner, or expansion of a commercial use. (A Use Permit Application must accompany the Building Permit Application.)*

Existing use \_\_\_\_\_

Proposed use \_\_\_\_\_

*A certificate of occupancy may be required as determined by the Code Official.*

**Signature of owner or authorized agent**

The applicant certifies and agrees as follows: (1) that they are authorized to make this application; (2) that the information is correct; (3) that they will comply with all regulations of the City of Annapolis which are applicable hereto; (4) that they will only perform work on the above property specifically described in this application; (5) that they grant City officials the right to enter onto the property for the purpose of inspecting the work permitted and posting notices; (6) if you choose to appeal the issuance, decision, determination or order of this permit, the petition for appeal shall be in writing stating the grounds for appeal and shall be filed with the Building Board of Appeals within 15 calendar days of issuance, decision, determination or order. Any right to appeal shall be waived if not timely filed.

Owner or Authorized Agent (print) Margaret Kest

Signature *margaret Kest* Date 7/9/2019

**FOR CITY USE ONLY**

PZ final approval *John M...* Date 7-25-19

App fee paid \_\_\_\_\_ Permit fee \_\_\_\_\_ Fee due \_\_\_\_\_