



City of Annapolis
 Department of Planning & Zoning
 145 Gorman Street, 3rd Fl
 Annapolis, MD 21401-2535

PlanZone@annapolis.gov • 410-263-7961 • Fax 410-263-1129 • TDD use MD Relay or 711 • www.annapolis.gov

Site Design Plan Review Application

Property Information

Site address 1410 and 1420 West Street, Annapolis, MD 21401
 Total site area 4.79 Limit of disturbance 4.79 Zoning district R2 and R3-NC
 Critical Area designation N/A BEA Yes No
 Number of lots 1 Number of units 1 (Library)

Owner Information

Owner of property Anne Arundel County Department of Public Works
 Mail address 2662 Riva Road, 3rd Floor
 City Annapolis ST MD Zip 21401
 Phone(s) _____ Email address _____
 Agent (if not owner) Joe Holoubek Tax ID number 600007847300 &
 Phone(s) 410-222-7549 Email address JHoloubek@aacounty.org 600090013602

Project Description

Project type: Site Design Plan Review (SDP)
 Sub-type (mark one)
 Major - Commercial Minor - Buffer Management Plan
 Minor - Commercial Minor - Neighborhood Conservation
 Preliminary

Description of proposed project:

A 32,500 sf library to be constructed on the site of the existing Annapolis Regional Library.

On a separate sheet of paper, please address the applicable criteria from City Code Chapter 21.22 Site Design Plan Review, Chapter 21.62 Site Design Standards, and Chapter 21.40 Residential Districts. Buffer Management Plans for properties that are in the Buffer Exemption Area must address additional standards, available upon request.

Applications involving demolition in the R2-NC, R3-NC, R3-NC2, R3-R, R4-R, MX and Office & Commercial Design overlay districts are subject to the review criteria of Section 21.14.040. Demolitions in R2-NC must also address the criteria of Section 21.40.060(C)(3)(b).

Submittal Requirements Checklist (Mark each box as completed)

Ten (10) copies are required for submittals for preliminary and major commercial site design. Five (5) copies are required for all minor site design applications. All submittal items should be folded and assembled as individual packages.

- Completed Application Form, including written responses to all applicable review criteria
- Application fee (see Fee Schedule)
- List of persons and their addresses having a financial interest/ownership in the property
- Vicinity map showing location of subject property
- Architectural plans, as applicable:
 - Exterior building elevations/facades showing existing and proposed improvements
 - Interior floor plans of existing and proposed structures, as applicable
- Site Plan (which may include the following information, as applicable):
 - Layout of existing and proposed improvements
 - Metes and bounds (surveyed boundaries and dimensions) of the property
 - Landscaping
 - Tree preservation/conservation areas
 - Critical area mitigation/lot coverage tabulations/BEA policy standards, as applicable
 - Lighting and utilities (sewer, water and power)
 - Utility plan (sewer, water, power)
 - Grading/sediment control plan
 - Land use information (use, zoning and owners of adjoining properties)

Additional information, such as traffic impact studies, tree inventories, landscape maintenance agreements and moderately priced dwelling unit agreements, may be required in conjunction with a specific application.

A dated picture of the Public Notice Sign posted in front of the property is also a required part of the application. Sign will be available from Planning and Zoning when the application is determined to be otherwise complete. The sign must be posted for 15 days.

Signature of property owner  (Project manager) Date 8/4/2016

For more information on the application process, please visit www.annapolis.gov and refer to the City Code, Chapter 21.22 Site Design Plan Review.

You can also track the progress of your application under "Project Search" at the City's on-line permitting site: <http://etrakit.annapolis.gov/>.