



August 9, 2016

Pete Gutwald, Director, [pgutwald@annapolis.gov](mailto:pgutwald@annapolis.gov)  
City of Annapolis Department of Planning and Zoning  
145 Gorman Street, 3rd Floor  
Annapolis, MD 21401

Re: Site Design Plan and Special Exception Application for Redevelopment of the Annapolis Public Library  
1410 and 1420 West Street  
Tax Map 51B, Parcels 1814 and 1892 (“Property”)

Dear Mr. Gutwald:

We represent Anne Arundel County, which entities (the “Applicant”) submitted applications to redevelop 1410 and 1420 West Street into a new Annapolis Public Library (“Project”). The materials are as follows:

One (1) original and ten (10) packets, each including:

1. A statement entitled “Project Background”
2. A Site Design Plan Review Application
3. A statement entitled “Statement in Support of Site Design Plan Review”
4. An Adequate Public Facilities Certificate Application
5. A statement entitled “Statement in Support of Adequate Public Facilities Certificate Application”
  - a. A report entitled “Adequate Public Facility Study for Annapolis Library,” prepared by Bay Engineering, Inc., dated August 9, 2016.
6. A Special Exception Review Application
7. A “Statement in Support of Special Exception Application”.
8. A vicinity map showing the location of the Property
9. A list of persons and their addresses having a financial interest/ownership in the Property
10. A list of property owners within 200 feet of the Property
11. A plan set, entitled “Special Exception Site Design Plan Review Drawing Package”, compiled by WGM Architects and Bay Engineering, Inc, dated August 9, 2016
12. Site Design Major Review Fee \$3,344.00 (To be paid under separate cover).
13. Special Exception Application Fee \$1,000.00 (To be paid under separate cover).

We look forward to DPZ’s consideration and approval of the applications for Site Design Plan Review and the Certificate of Adequate Public Facilities, as well as to DPZ’s favorable recommendation on the subdivision to the Planning Commission. On behalf of the Applicant and cooperatively at DPZ’s direction, we will promptly coordinate posting of the Property. Thank you for your assistance and please

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call should you have questions or require additional information.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Terry L. Schuman', with a long horizontal flourish extending to the right.

Terry L. Schuman, PE

Enclosures

cc: Joseph Holoubek, PM-AACounty DPW, JHoloubek@aa.county.org  
Jeremy Kline, WGM, JKline@wgm-arch.com

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